



## TECHNICAL PREVENTIVE MAINTENANCE PAYS OFF

The Preventive Maintenance Program allows companies to not only achieve higher yields and better operational effectiveness of the technical infrastructure and network-computing environment through better asset management, but to become competitive.

The Preventive Maintenance Program provides formalized maintenance management in an easy-to-implement and low-cost procedure. Through this Preventive Maintenance Program companies can schedule and determine the frequency: Days, hours, months, detailed equipment data for specific repairs or pro-active maintenance.

Companies can take advantage of an exclusive service that will provide a consistent attention to the crucial facets of the system for workstations, servers, network infrastructure, end users, and applications.

Area	Frequency	Description	Status
Server	Every Visit	Back Up- End Status -Successful?	
	Every Visit	Back Up- Report to Printer?	
	Every Visit	Back Up- Open Files?	
	Monthly	Back Up- Restore Test from Tape	
	Every Visit	HDD Mirror Status	
	Every Visit	HDD Free Space	
	Every Visit	Cleaning Drive- Error (Flashing Lights)	
	Every Visit	Age of Tapes (Maximum 1 Year)	
	Every Visit	Last Tape Drive Cleaning	
	Every Visit	AntiVirus- Software Type/Settings	
	Every Visit	AntiVirus- Log	
	Every Visit	AntiVirus- Signature Date > 6 months	
	Every Visit	Fans: Unrestricted? Noisy?	
	Every Visit	HDD Activity	
	Service Contract	Services- Re-index Repack Maintenance	
UPS	Every Visit	Batteries	
	Every Visit	Log- Power Fluctuations	
	Every Visit	Log- Self Test Passed	
Workstations	Every Visit	AntiVirus- Software Type/Settings	
	Every Visit	AntiVirus- Signature Date > 6 months	
	Service Contract	AntiVirus- Update	
	Service Contract	Scandisk- No Auto Fix- Call LOGIX	
	Service Contract	Email- Compact	
	Every Visit	Noise	
Monitor(s)	Every Visit	Refresh Rate/Clarity	
	Every Visit	High Resolution?	
Printer(s)	Every Visit	Smudging on Printer	
	Every Visit	Spare Toner on site?	
	Service Contract	Serial Numbers Software in Safe	
	Service Contract	Internet Setup Logins ISDN #'5	
	Service Contract	Phone Numbers Major Contacts	
Customer Care	Every Visit	Satisfied with Scheduling Process	
	Every Visit	Satisfied with Technical Personnel	
	Every Visit	Satisfied with Billing Process/Invoicing	

**This complete and affordable *Preventive Maintenance Program* represents an excellent opportunity for companies that require to remain competitive by using an always-operative-and-ready Technological Infrastructure**